Editorial charter for the annual publication:
L'Asie du Sud-Est. Bilan, enjeux et perspectives

Editorial Line

Dossiers transversaux (thematic chapters): the dossiers offer a cross-cutting perspective on a regional theme (ASEAN, territorial issues, migration, etc.). The comparative angle must concern at least three countries.

Chapitre par pays (chapter by country): this is a summary of the political, economic, social, environmental and foreign news of the country for the current year (from January to the beginning of December). Although the sources are often journalistic in origin, the style expected is that of scientific writing, combining the viewpoint of a researcher close to the field with a distanced analysis of current events (no value judgement can be accepted). Hence the possibility of favouring angles of analysis that seem more relevant to you in order to decipher current events and/or highlight themes in which you are specialised.

Submission of finalised contributions

Deadlines are imperative to ensure an annual publication of the book in the first quarter, with a very short deadline for proofreading/correcting all contributions.

Dossiers transversaux (thematic chapters): The submission of a 6,000-word contribution, including footnotes, with possible graphic and iconographic elements.

Chapitre par pays (chapter by country): A contribution of 6,000 words, including footnotes and possible graphic and iconographic elements. This article will be completed by :
- An illustration (free of copyright) on a current topic: election poster, demonstration, portrait, etc. (in HD in a separate file) with its caption included in the full text and the source or credit.
- Two short portraits (300 words maximum each) of rising personalities and/or legal entities (politicians, think tanks, NGOs, etc.).
- A simplified chronology by country (which can be based on the documents sent by IRASEC trainees in September and November), with maximum 25 entries.
-Additional files: a 150-word abstract, a 50 bio, 6 keywords.

Proofreading steps and corrections code

Your respect for deadlines and responsiveness for corrections is essential to enable the publication of the book at the beginning of the year. Please also integrate all your corrections directly into this text file, and not into e-mails, in order to avoid breaking this chain of work and dispersing the information.

1. Sending the 1st finalized version electronically to the IRASEC directors (gabriel.facal@irasec.com, jerome.samuel@irasec.com).
example of file name: Burma_V1_date
2. Proofreading: Each contribution is reviewed by two internal proofreaders and, in specific cases, by an external reviewer.
3. Corrections: The document is returned annotated in "track changes" mode.
4. Return corrected version 2: Please return corrected version 2 no later than one week after receiving proofread version 1. Any updates, corrections or additions that change the text will be highlighted in yellow or integrated in the track changes mode to facilitate the final proofreading.
File name: Burma_V2_date
5. Copy-editing and layout: after a final proofreading of the corrections, the text is copy-edited (typographical proofreading only), laid out and sent directly to the printer.

Styles and tools

➢ Titles and layout

Numbering titles and subtitles
Keep titles short and to the point. They may be subject to propositions of change by the book coordinators.

➢ Typography

Please use the general glossary for the application of typographic standards: geographical terms, currencies, acronyms, institutions, political figures, international organizations, armed groups, etc.

➢ Graphic elements

For any graphic element (image, photo, table, diagram etc.) give a title and a source (or credit).
Any specific request for a map should be sent to IRASEC as soon as possible.
 Each item should be provided in a separate file, and its location indicated in the text (with title and source).
For tables or graphs made from an Excel sheet, also provide the source file.

No call for notes in the graphic element itself.
The images or photos must be in high or good resolution (if in doubt, send them to us as soon as possible for verification). Be careful not to take photos from the internet without permission.
 A small sketch or manual annotations on an existing base (map, diagram, etc.) are often sufficient.

➢ Bibliography
- **Sources** are listed **in footnotes** in bibliographic style.
- For press articles, indicate the "title in inverted commas", *the name of the newspaper or website in italics*, the date of publication. Do not indicate the url unless you refer to a report, a statement or any other document that cannot be found without explicit mentions of the url.

Bibliographic style sheet

(All bibliographical references are given in footnotes).

Press article
James Dorn, "The Tao of Adam Smith", *The Asian Wall Street Journal*, 18 August 1997.
 "Army chief says ethnic conflicts must end for Burma's development", *The Irrawaddy*, 27 March 2014.
Pornwasin Asina, "Social-Media Users urged not to stoke tensions", *The Nation*, 2 December 2013.

Blog post
David Hopkins, "Reflections on Tuol Sleng", *New Mandala*, 28 April 2014.

Website
Mention as following "See the IRASEC website, (www.irasec.com)."

Magazine article
Paul Freston, 1999, "Neo-Pentecostalism in Brasil: problems of definition and the struggle for hegemony", *Archives de Sciences Sociales des Religions*, vol. 105, n° 1, p. 145-162.

Scientific journal articles:
Irène Jonas, 2008, "Portrait de famille au naturel. Les mutations de la photographie familiale", *Études photographiques*, n° 22, October, p. 38-55.

Chapter from a collective work
Van Suu Nguyen, 2014, "Land conflicts between the state and peasants: the anthropologist confronted

with the field", *in* Gilbert de Terssac, An Quoc Truong and Michel Catlla (eds.), *Viêt-Nam en Transitions*, Lyon, ENS Éditions, p. 91-106.

Work

Michael K. Taussig, 1993, *Mimesis and Alterity. A particular history of the senses*, New York, Routledge.

Collective work

Alain Forest (ed.), 2008, *Contemporary Cambodia*, Bangkok-Paris, IRASEC-Les Indes savantes.

Report

Ministry of Information, 2008*, Constitution of the Republic of the Union of Myanmar*, Nay Pyi Daw, Ministry of Information.

Conference

Gisela M. Reiterer, 2001, "'Popular Democracy': impeachment and power change in the Philippines", paper prepared for the Third Euroseas Conference, London, 6-8 September.

IRASEC Manuscripts

Jean Baffie, 2016, "Thailand. L'armée au pouvoir : ordre précaire et économie ralentie", *in* Abigaël Pesses (ed.), *L'Asie du Sud-Est 2016. Bilan, enjeux et perspectives*, Bangkok-Paris, IRASEC-Les Indes savantes. Carine Jaquet, *The Kachin Conflict: Testing the Limits of the Political Transition in Myanmar*, Bangkok, Carnets de l'IRASEC, n° 26, 2015.